The Parish Council Office

Formby Library

Duke Street

FORMBY

L37 4AN

01704 395955

parishclerk@formbyparishcouncil.org.uk

27th August 2019

Notice of Meeting

All members of the Council are hereby summoned to attend the next Ordinary Meeting of the Parish Council, which will be held at Formby Library, Duke Street, Formby, on Tuesday 3rd September 2019 at 7pm.

Claire Jenkins

Clerk to Formby Parish Council

## **Agenda**

1.0 To receive Apologies

2.0 To Receive Declarations of Interest

3.0 To adjourn the meeting for the Public Forum

4.0 Previous Minutes

4.1 To consider and approve the Minutes of the Meeting held on 2 July 2019.

5.0 Matters of Report from Previous Meeting – for information only

6.0 Planning Applications – (Sefton’s weekly list email, also available on Sefton Council’s website).

7.0 To discuss and resolve the following:

7.1 To discuss and decide the Parish Council’s position on Fracking.

7.2 To note and accept the examiners report on the Formby and Little Altcar Neighbourhood Development Plan.

7.3 To approve £1200 for a 4-page wrap around, Champion Newspaper, to advise residents on the content of the Neighbourhood Plan for the upcoming referendum.

7.4 To approve a quote of £1100 +vat for the artwork for the revised Neighbourhood Plan document and £344 +vat for 20 copies.

7.5 To approve a donation to Frack Free Formby of £750 towards a traffic survey, which can also be used by the parish councils when considering responses to planning applications.

7.6 To discuss the Parish Charter and to nominate a representative to be involved in revising this document.

7.7 To receive the External Auditor report for the year ended 31 March 2019.

8.0 To authorise Payments (enclosed)

9.0 To receive the following reports – enclosed for information only

 Clerk’s report

Environment Minutes

 Finance and General Purposes Group minutes

10.0 Date of the next Ordinary Meeting is **Tuesday 1 October 2019** to be held in the Meeting Room, Formby Library.

**Members of the press and public are welcome to attend**

FORMBY PARISH COUNCIL

## **MEETING OF THE ENVIRONMENT GROUP**

**15 July 2019**

**Present**: Cllrs: Yvonne Irving

 Bernie Prescott

 Carol Richards

 Joe Riley

**In Attendance:** Claire Jenkins (Clerk)

### **1.0 Apologies for Absence**

Apologies were received from Cllrs McCann, Wiencke and Weild.

### **2.0 Declaration of Interest**

Cllr Richards declared an interest in the Rights of Way item.

### **3.0 Minutes of the Previous Meeting and Matters Arising**

The minutes were approved.

3.1 Old Post Office Garden – Cllr Riley reported that the Post Office have their own Estates Department. The manager at Brows Lane Post Office has offered to investigate whether they will tidy up the garden at the front of the sorting office.

3.2 Southport Road Crossing – following recent correspondence with Sefton Council regarding the safety of young people crossing this road and the response from the education department that this does not meet their criteria for a crossing patrol person; it was agreed to follow this up again and state the parish council’s concerns. The Clerk will discuss this with the Chairman.

3.3 Southport Road Shrubs – the Clerk reported that the replacement shrubs will be planted in Autumn.

### **4.0 Environment Projects**

4.1 Urban Tree fund – it was agreed to put in an expression of interest for 2 replacement trees on Chapel Lane and Brows Lane. Sefton have advised that the cost per tree on the pavement is £450 – the Clerk will check whether this includes a warranty period. For match funding from the Urban Tree Fund they require a 3-year warranty.

### **5.0 Village Environment**

**5.1 Seasonal Planting**

Members agreed that the planters and baskets have filled out and the variety of plants is pleasing.

**5.2 Village Trees**

The work on the tree pits is programmed for August.

### **6.0 Stewardship Report**

It was agreed to organise a Stewardship meeting with Sue Ashe. Cllr Prescott reported that he has received complaints from the Horse Society as the footpaths and bridleways are overgrown.

### **7.0 Environment Budget**

The Clerk reported that £600 has been spent from the trees budget. Other invoices for the seasonal work have not yet been received.

### **8.0 Rights of Way**

Members noted that there is a public path dedication agreement for St Luke’s Church Road from the corner of Lifeboat Road to the junction of Alexandra Road. It was agreed to seek clarification from Sefton as this agreement is different to other amendments to rights of way received previously. The Clerk will seek clarification and enquire whether the definitive map will be amended to include St Luke’s Church Road (part) byway 57.

It was noted that this is only one of the paths contained in the application for a modification to the definitive rights of way map and the Clerk will ask for an update regarding the other paths.

### **9.0 Any of Business**

9.1 The Clerk reported on a project by another parish council called “Refill Revolution” – which is a national initiative to help reduce plastic waste. Refill Revolution state that over 13 billion plastic bottles are used every year in the UK, that’s more than 35 million per day. If just 1 in 10 Brits refilled just once per week we’d save around 340 million plastic bottles per year. The parish council installed a new water fountain in a public park – members agreed to review facilities at Duke Street and Deansgate Lane playing fields and add to the list of potential projects.

9.2 Cllr Riley reported that he had forwarded an article on using plastic waste to re-surface roads.

9.3 Cllr Richards reported that she would attend the next meeting of Plastic Free Formby.

### **10.0 Date of Next Meeting**

Monday 16 September 2019 at 6pm, Formby Library

FORMBY PARISH COUNCIL

## **FINANCE and GENERAL PURPOSE GROUP MEETING**

**Tuesday 16 July 2019**

**Present**: Cllrs: Maria Bennett

 Derek Baxter

 Dawn Brodie

 Dave Irving

Joe Riley

Mike Weild

**In Attendance:** Claire Jenkins (Clerk)

### **1.0 Apologies for Absence**

There were apologies received from Cllr McCann

### **2.0 Declaration of Interest**

Cllr Baxter declared an interest in Frack Free Formby.

### **3.0 Minutes of the last Meeting**

The minutes were approved.

### **4.0 Matters of Report from the previous meeting**

There were no matters to report.

### **5.0 Financial Matters**

**5.1 Budget Monitoring**

Members noted the budget report up to and including the July payments. It was noted that the environment maintenance invoices have not yet been received.

**5.2 Audit**

The period of public rights ended on Friday 12th July and 1 person came to exercise the public rights and view the accounts information.

### **6.0 Community Fund**

It was agreed to put forward a resolution to Council recommending a donation of £750 for Frack Free Formby, with the provision that Formby Parish Council have access to the report for the Parish Council’s own use.

### **7.0 Environment Fund**

Urban Tree Fund – Cllr Bennett reported that the Ward Cllrs are applying for £5000 match funding. This will include trees in the village centre, so the Parish Council do not have to apply separately for funding of 2 trees (as per Environment minutes). Members agreed to compile a list of areas where trees need to be replaced.

### **8.0 Capital Projects**

8.1 Members discussed the potential to install water fountains at Duke Street park and Deansgate Lane playing fields so that people can use refillable bottles and help to reduce plastic waste – it was agreed to investigate this further.

8.2 Members discussed the proposed signpost for the village centre and agreed that £860 was expensive for 1 signpost. It was noted that the clerk has asked Sefton for additional information on this proposal. Cllrs suggested that providing leaflets at the National Trust sites might be more cost effective.

### **9.0 Risk Assessment**

Members noted the risks and the balance reconciliation to the end of June.

It was reported that many of the savings accounts looked at are on-line accounts which would not be acceptable. It was agreed to review further savings accounts with a 2-signature rule provision.

### **10.0 Website, Newsletter and Social Media**

10.1 Members discussed the provision of a new Website (to comply with the new accessibility regulations) and it was agreed for a small working group to meet with local companies and subsequently obtain quotes.

10.2 it was agreed to draft a Newsletter for publication in September/October.

### **11.0 Any Other Business**

It was agreed to acquire new office phones, with a load speaker facility, from the office equipment budget.

### **12.0 Date of Next Meeting**

Wednesday 18 September 2019 at 6pm, Formby Library