



The Parish Council Office
Formby Library
Duke Street
FORMBY
L37 4AN
01704 395955
parishclerk@formbyparishcouncil.org.uk

9 July 2020

Annual Governance and Accountability Return 2019/20

Dear Elector

In accordance with the Accounts and Audit Regulations 2015, I am declaring that the accounting statements are as yet unaudited and the accounting statements as published may be subject to change.

An Internal Audit has been completed by Mr Anthony Deegan, CVS Audit, Burlington House, Waterloo, Liverpool.

The External audit will be undertaken by PKF Littlejohn, 1 Westferry Circus, Canary Wharf, London E14 4HD.

If you would like to view the accounting records then please email parishclerk@formbyparishcouncil.org.uk or phone 01704 395995 (leave a message on the answerphone) to arrange an appointment. Please note that I work part time so may not respond immediately.

Yours sincerely

A handwritten signature in black ink that reads "Claire Jenkins". The signature is written in a cursive style.

Claire Jenkins
Parish Clerk and Responsible Finance Officer

Smaller authority name: **Formby Parish Council**

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2020

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement <u>8 July 2020</u> (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2020, these documents will be available on reasonable notice by application to:</p> <p>(b) Mrs C Jenkins, Formby Parish Clerk Formby Library Duke Street Formby L37 4AN parishclerk@formbyparishcouncil.org.uk Tel: 01704 395955 (note the office is not manned everyday)</p> <p>commencing on (c) <u>Monday 20 July 2020</u></p> <p>and ending on (d) <u>Friday 28 August 2020</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 1 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-littlejohn.com)</p> <p>5. This announcement is made by (e) Mrs C Jenkins, Parish Clerk and Responsible Finance Officer</p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ address, as appropriate, of the person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July. (amended to 30 working days) no later than the 1 September 2020</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>